

**TENDER FORM- Technical & Financial Bid For**

**ORGANIZING TWO “WORKSHOP/SEMINAR PROGRAMME”**

Conditions follows as per the sanction order no. C-12011/12/2021-22-CC(NR)AC7Dated 16/12/21

**Estimated Bid Value :Rs. 3,93,000.00 in words Rupees Three lacs Ninty Three Thousand only for each event**

**Tender Form is issued to :-**

**Date of issue of tender form :-**

**Seal &Signature of issuing authority**

**Terms and Conditions :**

- 1 The tender should be submitted in the prescribed tender form.
- 2 Tender form should be deposited in separate envelopes mentioning the bid number and purpose.
- 3 No conditional bid can be entertained and outrightly treated as rejected.
- 4 One bid can be entertain from one applicant for one purpose. Duplicate or more than one bidfor same event can make the bidder disqualify.
- 5 The procurement committee reserves the right to reject any bid or all the bids without assigning any reasons.
- 6 All Terms and condition should be followed as per the guidelines of the Development Commissioner(Handicrafts) department and all amendments will be in effect without any delay or alternation and bidder will be bound to follow the rules and regulations.
- 7 In case of any delay or non fulfillment or rules and regulation the bidder has to refund the advance amount within 2 days and all expenditure done by bidder will be the liability of bidder only organization will not be responsible for any expenditure.
- 8 Bidding value should be in INR and mentioned in both numeric and words.
- 9 Over writing will not be allowed and the bid will be treated as null.
- 10 Dates of the events will be intimate to the successor before 10 days of the event finalize
- 11 The Jurisdiction of court will be at Pali/(HC)Jodhpur.

**Event Description**

This is to organize two different “WORKSHOP/SEMINAR PROGRAMME” for the 50 cluster artisans for the 1days at the suitable place with in district limitation of Pali.

Scope of work:

- 1 Bidder must do market research and give brief presentation about the organizing of the event and suggest suitable place to the organization or event committee.
- 2 Bidder has to take care of all arrangements such as space/venue for the event, Infrastructure and services (Water, electricity etc.), Boarding and lodging of the participants, Live demonstration of the craft persons, publicity, freight, insurance and miscellaneous etc.
- 3 The following activities will be undertaken by the bidder:
  - a) Slide show arrangement.
  - b) Arrangements for Resource Persons ( Hotel, cab etc)
  - c) Designing and printing of leaflets as per the guidelines for each event.  
Documentation work like Photography and video recording of the event.
  - d) Refreshment for the participant (65 nos.)
  - e) Special Refreshment for the Resource persons (10 Nos.)
  - f) All other arrangements as per the guidelines and instruct by the Assistant Director (Jodhpur) to make the event success.

Bid Value for Event 1: \_\_\_\_\_.

Bid Value for Event 2 : \_\_\_\_\_.

(Dates of the events will be given to the bidder by the organization as per schedule of the department at least before 15 days of the event scheduled.)

**Undertaking by the bidder**

I accept all terms and conditions of the bid. I will act as per the guidelines of the Development Commissioner (Handicrafts) department. Due to my negligence any failure in fulfillment of any rules/terms and conditions than I (bidder firm) am the sole responsible for the negligence and all loses will be borne by me only. Any amount given me as advance will be pay back to organization with in 2 working days of the notice received.

Seal & Signature of the Bidder

Name of the Signature person

Authority of the Signature person

Date :

M/s MatrutvaSevaSansthan, F-142, Central Area, Near Awari Mata Temple, Udaipur-313001.